



Clearwater Soil & Water Conservation District

312 Main Avenue North, Suite 3, Bagley MN 56621 • (218)694-6845 • www.clearwaterswcd.org

BOARD OF SUPERVISORS REGULAR MEETING JANUARY 27, 2011

MEETING MINUTES

Board Members Present:

Robert Bilden, John Gunvalson, Paul Rydeen, Leonard Stinar & Harlan Strandlien

SWCD Staff: Kathy Rasch

Guests: Cari Roepke, NRCS

The meeting was called to order at 9:10 a.m. by Chair Strandlien in the Bagley USDA Service Center. The Pledge of Allegiance was recited.

Agenda: Chair Strandlien called for additions or corrections to the agenda. Stinar would like to add discussion on the Red River Basin Commission under other reports. A motion to accept the Agenda as with additions was made by Bilden, 2nd by Gunvalson. **Motion carried 5-0.**

Appointment of Officers: Chair Strandlien opened up for discussion the appointment of officers for 2011. Rydeen noted that the past officer rotation pattern got off in 2010. Motion by Bilden to return to previous rotation with 2011 officers of Chair, Rydeen; Vice Chair, Stinar; Secretary, Gunvalson; Treasure, Bilden; and Officer-at-Large, Strandlien. Second by Gunvalson. Motion carried 5-0.

2011 Committee Assignments: Chair Rydeen called for review of the 2011 committee assignments. Starndlien called for a motion to keep the committee assignments the same for 2011. Second by Stinar. Motion carried 5-0.

2011 Meeting Dates and Rates: Stinar commented that the dates looked fine and that the SWCD has in the past had the flexibility to change dates in the future as needed. Strandlien brought up the meeting place and the fact that meeting in Clearbrook took all the staff out of the office for a longer time. Rydeen would like to keep it as is as it is only for a few meetings. Roepke pointed out that in Bagley we have the convenience of copy machines and files if needed. Bilden commented that if the August meeting could be changed to the 11th it would be helpful. Stinar made a motion to leave the meetings as scheduled with the exception of the August meeting which will be August 11. Second by Gunvalson. Motion carried 5-0.

2011 rates were opened for discussion. Motion by Strandlien to keep the 2011 rates the same as 2010. Second by Bilden. Motion carried 5-0.

Minutes: Minutes of the Regular December meeting were reviewed, as well as the Special meetings held December 20, 2010, and January 4th, 13th, and 21st, 2011. A motion to accept the December Minutes as written and the Special Meetings was made by Stinar, 2nd by Bilden. **Motion carried 5-0.**

NRCS: Roepke discussed the CSP program. Dead line for signup was extended to January 21st, 2011 and resulted in 10 applications for Clearwater. They have about a month to complete and rank the applications.

EQIP signup is open until March 4th for applications. Notification letters were sent out this week. WHIP signup deadline is February 11th.

NRCS staff attended an EQIP/CSP Net conference January 12. On February 8th they will be attending a WEPS training in TRF.

Resource Technician's Report

Water Plan Projects: Rasch Discussed the HLRP with LLL. They have to decide on and apply for their special project to NWMF by June 1st of this year.

Notice was received of approval of the 2011 SWAG for 6 lakes. Rasch will complete the Final Work Plan after which we will receive the Final Grant Agreement.

WCA:

State Cost Share: Rasch reported that there has been no contact from Sumrall regarding his cost share contract and the Corrective Action Transmittal sent in September. The next step is to send the Corrective Action Plan for Sumrall's signature and return. Rasch will go ahead with this.

Tree Program: Tree orders are coming in about on par with other years, with about \$2900 sold to date.

Forest Stewardship: Rasch reported receipt of an amendment to the FY 2011 Forest Stewardship Grant adding \$1000 to the original grant agreement. Motion by Bilden, second by Strandlien to accept the amendment to the grant. Motion carried 5-0.

Other: Elink project reporting is nearly complete. Will be done by February 1st deadline.

Water Projects/Technical Reports:

District Manager's Report

Financial Reports: The financial statements showing all revenue and expenditures for the month of December were presented to the Board for review.

Profit & Loss: The Profit & Loss at the close of 2010 was presented to the board. A profit of \$1,468.86 was recorded at year's end, although Rasch noted that a couple of items budgeted for the 2010 budget, specifically the MASWD dues and the Farmers independent bill for the November newsletter which also contained the 2011 tree order form, were not paid out until 2011 and will be reflected in the 2011 profit/loss.

Revenue - The revenues were normal for the month, including the receipt of the last half of LWM money from the NRBG.

Expenditures -Expenditures were normal for the month.

Balance Sheet:

Checking/Deposit Report: Presented for questions and information. A motion to accept the December financial reports was made by Bilden, 2nd by Stinar. **Motion carried 5-0.**

2011 Budget: It was noted that we are due for an audit in 2011. The cost of this should be around \$1700. This was not budgeted for in the 2011 budget. However, due to changes in employees, it is anticipated that we will be up to \$500 less for wages in 2011 and this will give some flexibility to cover the audit.

Lake Protection Challenge Grant: BWSR has made available some money in the form of a grant to SWCD's to assess available watershed data and water quality data on priority lakes which would lead

to the development of strategic water quality actions addressing the identified trends to be incorporated into local water quality management plans. A 50:50 match is required. Deadline is February 15, 2011.

Website: Rasch reviewed website reporting requirements and deadlines. Because of these requirements, a recommendation, to work with Michelle Landsverk to help train new staff on our website, was presented. There was general board approval to have Michelle help up to 3 hrs at \$75.00/hr.

Office manager Position: It was noted that the reference checks for Emily were excellent and the position was offered to Emily. She will reply back to Rasch today. After discussion of her apparent qualifications, a motion was made by Gunvalson, seconded by Bilden to offer \$14.50 if the offer of \$14.00 is rejected. Motion carried 5-0.

Discussion was held of next step in Emily turns it down. Motion by Strandlien to offer position to Sherry Olson at \$13.50/ hr., second by Bilden. Motion carried 5-0.

Grants: Word was received from MPCA of approval of 2011 SWAG.

Other: The new 2011 plat books are in

MN MASWCD Forestry Association: Dues for 2011 are due, in the amount of \$60.00. Motion Bilden, second by Strandlien to pay the 2011 dues. Motion carried 5-0

Area VIII 2011 Dues: A request was received from the Area VIII Treasure for 2011 dues in the amount of \$200.00. Motion by Strandlien, second by Gunvalson to pay the dues. Motion carried 5-0.

NACD Dues: Discussion was heard on the NACD 2011 dues of \$775.00. Rasch noted that this was not included in the 2011 budget and has not been paid for the last couple years. Board decision is not to pay at this time and to discuss again at budget planning time for inclusion in the 2012 budget.

RC&D Appointments: Motion by Leonard, second by Gunvalson to appoint Darrel Melby as Member -at-Large and Harlan Strandlien as SWCD representative to the Giziibbii RC&D Board for 2011. Motion carried 5-0.

Legislative Days: Discussion was heard on the upcoming Legislative Days at the Capital. Stinar would be willing to attend. The cost would be approximately \$540.00. Due to economic concerns, Strandlien moved not to send anyone this year, second by Bilden. Motion carried 4-1, Stinar opposed.

Red River Basin Commission: Stinar discussed the Red River Basin Commission and the Conference that was just held. In the past he attended with Doug Thompson. He would like in the future to attend some of these meetings as much of Clearwater County is in the Red River Basin.

Rydeen left the meeting at 11:10. Vice Chair took over Duties of the Chair.

A motion to adjourn the meeting at 11:17 a.m. was made by Strandlien, 2nd by Bilden. **Motion carried 4-0.**


John Gunvalson, District Secretary

